

TO: Vision Work Group D - (System Evaluation and Improvement)
Members & Interested Parties

FROM: Steve Andriese, Group D Leader

DATE: April 10, 2001

SUBJECT: Friday, April 20, 2001 Meeting Agenda and Information

10:00 A.M. – 3:00 P.M.

The next Work Group D meeting will be held from 10:00 A.M. – 3:00 P.M. on Friday April 20, 2001. **The meeting location will once again be at the EMS Authority offices, 1930 9th Street, Sacramento (Map enclosed).** We will again have a working lunch and menu orders will be taken the morning of the meeting.

If you have any questions regarding the enclosed materials prior to the meeting, please contact me via the list server or at 209-529-5085.

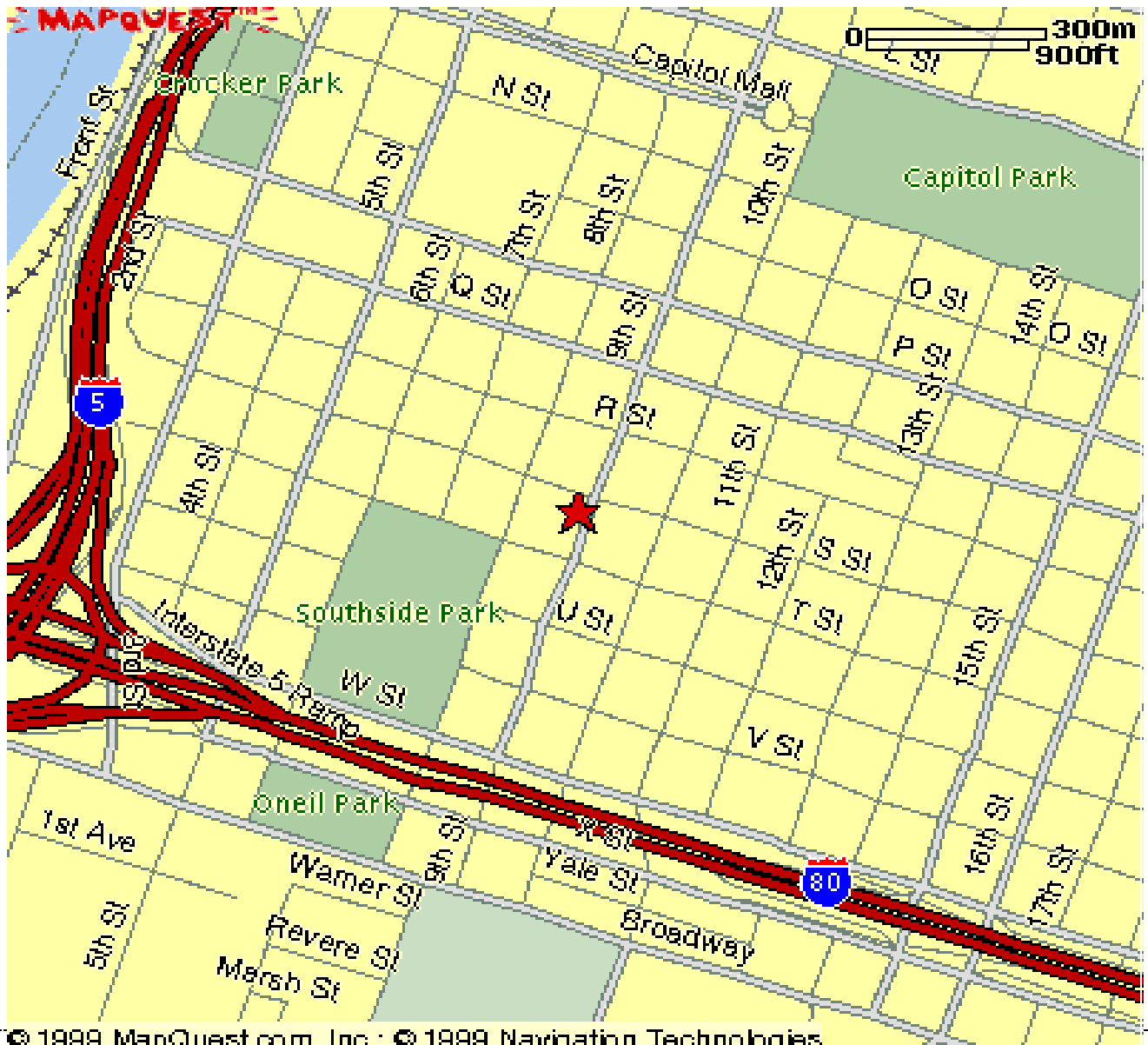
Enclosures

MAP TO STATE EMS AUTHORITY

Vision Working Group AD

The map below shows **Business 80** which goes directly through Sacramento. Don't confuse it with **Interstate 80** which bypasses Sacramento to the North.

Once you are in the general area of the map you can take any of the numbered exits off of Bus. 80 such as **10th Street** or **16th Street**, or a letter street off of **I 5** and proceed to the corner of 9th and T street. The EMS Authority will be on the corner.



System Evaluation and Improvement

April 20, 2001
State EMS Authority
1930 9th Street
Sacramento, California
10:00 A.M. to 3 P.M.

AGENDA

- | | | |
|-----------------|-----|---|
| | 1. | Welcome and Introductions |
| ACTION | 2. | Approval of February Meeting Minutes |
| INFO | 3. | <i>Prevention 2000 Grant Funding for CQI - FY 2001/02 - (Steve Andriese)</i> |
| INFO | 4. | <i>“Journal on Quality Improvement” Article - (Steve Andriese)</i> |
| INFO/
ACTION | 5. | NHTSA “Leadership Guide to QI Workshop” <i>(Shiela Keller)</i> |
| INFO/
ACTION | 6. | Standards and Guidelines Revision Process (EMSA 101 &103) |
| INFO | 7. | Testing of Draft <i>Local EMS Agency Staff Survey</i> <i>(Steve Andriese/ Ed Armitage)</i> |
| INFO | 8. | <u>Legislative</u> – Update on Discovery Protection for QI Legislation <i>(Bonnie Sinz)</i> |
| | | LUNCH |
| ACTION | 9. | <u>Data:</u> OTS Grant Update <i>(Ed Armitage, Bonnie Sinz)</i> |
| INFO | 10. | OSHPD Update on E.D Data Collection <i>(Tella Williams)</i> |
| ACTION | 11. | Adhoc Group – Key Discussion Points <i>(Bonnie Sinz)</i> |
| ACTION | 12. | <u>CQI</u> - Performance Indicator Development <i>(Craig Stroup)</i> |
| ACTION | 13. | Approval of Indicators for Release for Pre-Public Comment |
| ACTION | 14. | Development of Final Document Drafts |
| | 15. | Meeting Review & Sub-Group Assignments |
| | 16. | Future Meeting Dates |
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17. Adjournment

**System Review and Data
Meeting Minutes for February 2, 2001
State EMS Authority
1930 9th Street
Sacramento, California
10:00am – 3:00pm**

I. Introduction

Steve Andriese called the meeting to order.

Members Present: Bonnie Sinz, Cathy Ord, Deidre Myles, Craig Stroup, Charla Jensen, Miranda Swanson, Mercia Brandon, Mike Denton, Dave Yagel, Marie Harper, Terri Carlson, Roselyn Cope, Ed Armitage.

II. Approval of Minutes

Bonnie had several changes to be made. She will contact Mercia to make the corrections.

III. Business Items

? Vision Conference: Miranda reported that overall, the Conference went quite smoothly. The leads felt they got some helpful input from the committee members. The results of the survey reported satisfaction among the groups. The follow-up document will be distributed by late February or early March.

? Grant funding for CQI: There has been no reply from EMSC. However, the partnership grant has been approved. Mountain Valley EMS Agency has also applied for a Prevention 2000 grant for \$165,000 for the first year and \$140,000 for the second year.

? NHTSA "Leadership Guide to QI Workshop": A final count for members attending is needed by next week, (Day 1-Data Collection, Day 2-QI). It was suggested that more information be gathered from Susan. Announcements will be made over the list-server for sign-ups.

? Action Plan Errors: Steve will reschedule the dates.

? MSProject Update: Miranda put the Action Plan into MSProject. The dates are still being addressed. By the next meeting, there will be something for everyone to peruse.

? Update on testing of draft Local EMS Staff Survey: This is part of the LEMSA evaluation process. It was supposed to go on the website. However, it was delayed. It was broken into six parts. It should take a few days to complete.

? Approval of the Indicators for release for public comment: Craig thinks they need more exposure and comments from constituents than what is received through the list-server. The completion date will be late 2 March or early April. It was suggested to discuss indicators at breakfast or dinner at the workshops.

? Future Meeting Dates: The next meeting will be scheduled for April 20th in Sacramento from 10:30am – 3:00pm (9-10:30am for QI meeting). The next meeting will be scheduled for June 29th in Sacramento from 10:30am – 3:00pm (9-10:30am for QI meeting).

? CQI: Craig and the group looked at the organization and the index. “Quality of care,” “operational,” and “clinical” were taken out. “Peds and adults” were also taken out. The subgroup also looked at statewide quality indicators and accepted those to follow. They are now focusing on outcome information. The indicators should be completed by March 16th

? Legislative: (Bonnie) The Discovery Protection QI Legislation has met all the legislative deadlines. February 23rd is the deadline for an author.

? Data-OTS Grant Update: The Data ad-hoc group has almost completed the data dictionary. The data dictionary has been developed to allow for quality indicator analysis. There were some concerns regarding security issues with data sharing. The Trauma Advisory Group approved the formation of an Ad Hoc group to start looking at trauma data. The group will put together a committee of system trauma coordinators to look at some of the data that already exists. The group would like to put together a “warehouse” from which to pull the data from.

? Development of Final Document Drafts: Steve would like a draft on the system design for the OTS grant. All of the documents in the action plan should be developed as guidelines in order to identify what still needs to be done. As the indicators are developed, they can be put into the document.

IV. Adjournment

Bonnie Sinz adjourned the meeting.
